

Port Orford Public Library
Board Meeting Minutes
2/21/23

Meeting called to order at 4:00 pm

Present: Phyllis Johns, John Hewitt, Ken Fliszar, Vicki Young, Nathan Radcliffe, Denise Willms (Director), Cecil Ashdown (Bookkeeper)

Visitors: Casey May

The minutes of January 17th, 2023 were discussed. John moved to accept the minutes as presented, Nathan seconded, motion passed.

Cecil presented the financial report. John asked about the bills for the printers. Denise explained the cost was most likely due to the initial setup cost but that the bills had evened out with the current bill only being 31.00. John also inquired about the bill for South Coast office. Denise explained that was the maintenance cost for the printers. John also inquired about the payment to Langlois Library, the payment was for the Port Orford Library's share of a digital subscription to the Wall Street Journal. John asked about a payment to Baywatch, Denise explained that it was the cost of monitoring our security system. Nathan motioned to accept the financial report, Vicki seconded, motion passed.

Denise gave the Director's report. Denise provided updates on the Open House that had been rescheduled, with 30 people attending. Community classes and the Living Library were discussed. Denise provided an update on conferences and the scholarship that Annie received from OLA to attend the conference in Bend.

The board discussed budget meetings and set a date of May 16, 2023, at 3 pm for the budget meeting to be followed at 4 pm by the Budget hearing.

The Board discussed the need for a public meeting policy. Denise will research and bring something to the next Board meeting.

Phyllis provided an update on the Foundation and Friends group. The Foundation has a new Board and has begun planning for future fundraising. The Friends did not meet in February but will meet in March.

Meeting adjourned at 4:40 pm
Next meeting is March 21st @ 4 pm

Respectfully submitted
Denise Willms