

Port Orford Public Library
Board Meeting Minutes
10/18/2022

Meeting called to order at 3:57 pm

Present: Phyllis Johns, John Hewitt, Ken Fliszar, Vicki Young, Nathan Radcliffe, Denise Willms
(Director)

No visitors

The minutes of September 20th, 2022, were discussed. John asked to correct paragraph 3, sentence 2 to read Holiday decorating will be November 30th at 5 pm. Ken moved to approve the minutes as corrected, Nathan seconded, motion passed.

Denise presented the financial report. John asked about the Employer Tax items. Denise answered that it is an automatic ACH, and is split between taxing entities. John moved to accept the financial report as presented, Ken seconded the motion, motion passed.

Denise presented the Director's report. A new passive program utilizing Movie Binge Boxes was discussed. The boxes contain snacks and 2-3 movies that are themed to that month's major holiday. The boxes will be out 5 times a year for 1 month. Building endcap bookshelves were discussed. The solar charging stations were discussed. Statistics were discussed.

Building maintenance projects were discussed. The corner cabinet that was donated to the library has been delivered and put in place in the small conference room. Restroom locks were installed on Monday, October 17th.

Phyllis gave an update on the Friends and Foundation. The Friends helped with the signs to go next to the Redwood trees in honor of Terry Mock and Julie Hawthorn. The Foundation's next meeting is November 9th at 10 am.

Meeting adjourned at 4:34 pm
Next meeting is November 15th @ 4 pm
Respectfully submitted
Denise Willms