

Port Orford Public Library  
Meeting Minutes 7 /18/23

Meeting called to order at 4 pm

Present: Phyllis Johns, Ken Fliszar, Vicki Young, Evan Kramer, Denise Willms, Cecil Ashdown

Excused: Nathan Radcliffe

Visitors: Korinn Hockett, Dana Gurnee

Phyllis welcomed everyone

Ken Fliszar, Vicki Young, and Evan Kramer were sworn in as Board members. Brittany Morgan notarized the oath of office documents. Nathan Radcliffe will be sworn in at the August meeting.

The minutes of June 20th, 2023 were discussed. Ken moved to accept the minutes of June 20th as presented, Vicki seconded the motion. Yes votes: Ken, Vicki, and Phyllis, Evan abstained. Motion passes.

Cecil went over the financial report. We are in good standing at the end of the fiscal year and should be fine until the first tax drops in November. Evan inquired about the LGIP. Cecil provided a brief explanation and made herself available for a more in-depth conversation later. Ken inquired about staff wages and raises. Cecil assured the Board that staff had received their raises at the change of the fiscal year. Evan asked about employer costs. Cecil and Denise explained what is contained in employer costs. Ken moved to accept the financial report and the bills it contains Vicki seconded the motion. Motion passed.

Denise provided the Director's report. Denise provided updates on current displays and summer reading activities. Staff vacations were also discussed. Denise provided updates on the T-wall project and discussed the need to push back the Youth Services room revamp into September so it will not conflict with vacation time and summer reading. A patron issue was discussed with the Board and the need to exclude a person on a permanent basis.

Denise presented an updated Computer use policy. Discussion. Vicki moved to accept the updated computer use policy as written, Ken seconded. Motion passed.

Phyllis gave a brief report on the Friends and Foundation.

Meeting adjourned at 4:50 pm

Respectfully submitted

Denise Willms