

Regular Meeting of the Port Orford Public Library District Board
February 18th, 2025 Called to order at 3:56 pm

Present: Nathan Radcliffe, Evan Kramer, Phyllis Johns Denise Willms (Director)

Excused: Vicki Young, Ken Fliszar

Visitors: Penny Suess

Ken called the meeting to order and welcomed everyone.

The minutes of January 22nd, 2025 were discussed. Phyllis pointed out that her name was missing from the excused line. Denise will amend the minutes to reflect her excused absence at the January meeting. Evan moved to accept the minutes as amended, Nathan seconded. All in favor- Evan- yes, Nathan- yes, Phyllis- yes, All opposed - none, motion passed.

Cecil presented the financial report. Evan asked about taxes received. Cecil explained the timeline and that the second billing for taxes would be going out from the county. Budget lines with one time payments were discussed. Electricity and energy efficiency was discussed. Heat pumps and the move into mini-splits for heating and cooling was also discussed. Phyllis motioned to accept the financial report and bills paid, Evan seconded. All in favor- Evan- yes, Nathan- yes, Phyllis- yes, All opposed - none, motion passed.

Director's Report: The March 8th musical program with "Four Shillings Short" will be presented at 2:30pm. The early time is to see if that time slot will work for more of our older folks and people with younger children who may not want to attend an evening program. Because Patrons have really started to embrace using the laptops we will continue to make some available for Patrons who only want to use the internet and do not need printing. Once our computer area is finished Patrons who wish to print will need to use the standard public computer. Denise explained that the library now has a contractor (Tim Sparks), electrician (Lloyd Electric) and plumber (Avery) and each (licensed and bonded) company has a code to enter the building in case of an emergency. These are the companies that we call for any building issues we can not do on our own. Denise presented the monthly statistics and the inclusion of quarterly DHS service numbers.

PTO policy was discussed. Denise brought back the PTO policy with the requested changes for Board approval. Phyllis moved to accept the policy as written, Nathan seconded. All in favor- Evan- yes, Nathan- yes, Phyllis- yes, All opposed - none, motion passed.

The Budget meeting and hearing were discussed along with the need for Budget buddies. The Budget meeting will be on April 15th, 2025 at 3pm and the hearing will be at 5pm April 15th, 2025. Phyllis gave an update on the Friends and Foundation. The Friends have decided to add \$10,000 to the endowment in July. The Foundation will be meeting with Val Rundquist to learn about next steps .

The meeting adjourned at 4:45 pm

The next meeting is February 18th @ 4 pm

Respectfully submitted

Denise Willms